

JOIN THE DOORYARD TEAM

FESTIVAL STEERING COMMITTEE CALL FOR APPLICATIONS

VACANT POSITION DESCRIPTIONS

CHAIR OF DEVELOPMENT & FINANCE

The Chair of Development & Finance will head the festival's Finance Committee. They will maintain budgeting and reporting on all financial aspects of the festival. They will also oversee all sponsorship, fundraising and major gift campaigns. The ideal candidate will be skilled in financial planning, budgeting, and reporting, and have strong relationships with the local and regional business communities.

CHAIR OF FACILITIES

The Chair of Facilities will head the Facilities Committee. They will be tasked with planning and overseeing all things related to venue and facility management, including construction needs, procurement of liability insurance, permits, event security, parking, and waste management, and will be responsible for implementing an inclusive accessibility strategy across all festival venues. In all of these tasks, they will be responsible for ensuring compliance with zoning, event, and liquor regulations, as well as other applicable laws and regulations. In collaboration with the Chair of Volunteer Services, they will organize the delivery, set-up, strike, and return of all facilities related items (seating, tables, tents, lighting, restroom facilities, etc.). They will oversee the schedule and budgeting of these items, as well as arranging outside contractors as needed. The ideal candidate will have strong skills in construction, electrics, and contracting, and have strong relationships with other contractors and professionals in these and related trades.

CHAIR OF VENDOR SERVICES

The Chair of Vendor Services will head the festival's Vendor Services Committee. They will be responsible for implementing the food & beverage experience at the festival by recruiting and contracting all food & beverage vendors. They will be responsible for the festival's Market, including contracting vendors and coordinating this event with the Chair of Facilities and the Programming Chair. They will collaborate with the Chair of Facilities to ensure compliance with zoning, event, and liquor regulations as they pertain to vendors.

CHAIR OF VOLUNTEER SERVICES

The Chair of Volunteer Services will head the festival's Volunteer Services Committee. They will be responsible for implementing the large team of volunteers who are essential to the hour-to-hour execution of the festival, including the recruitment, training, and coordination of these volunteers. They serve as the primary contact for volunteers, and will collaborate with all other directors to identify work throughout the organization that can be accomplished by volunteers. In collaboration with each of the other directors, they will also assist in recruiting members to fill the various festival committees. The ideal candidate will be a natural leader, an ambitious self-starter, and a great problem solver with excellent communication and interpersonal skills.

For more info:

www.dooryardfestival.com | info@doryardfestival.com | facebook.com/dooryardfestival

#DOORYARD2020 JULY 16-18 WOODSTOCK, NB

3 DAYS OF MUSIC, ART, STORIES & CELEBRATION!